

DEPARTMENT OF MENTAL HEALTH AND ADDICTION SERVICES
JOB OPPORTUNITY

RECOVERY SUPPORT SPECIALIST TRAINEE *

PEER SUPPORT SERVICES ~SPANISH-SPEAKING (REVISED)

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: The Public

Location: Capitol Region Mental Health Center, 500 Vine Street, Hartford, CT

Job Posting No: CR-106409-1

Hours: 1st; Monday – Friday, 8:00 a.m. to 4:30 p.m. with one weekend per month (40 hours)

Salary: \$36,564.00 to \$49,571.00

Posting Date: November 8, 2013 **Closing Date:** November 14, 2013

Duties may include but not limited to: Conducts skills training and recovery focused self-help groups, in promoting recovery within the peer center and the agency, assists in engaging people in recovery in their own recovery journeys, engaging in community resources and self-help groups, maintains a safe and therapeutic milieu within the peer center, assists clients in defining and achieving personal goals and recovery plans, serves to teach recovery principles and shared life- experiences to others to demonstrated hope and opportunities for change and growth to staff and others in recovery. Assists people in recovery in knowing and exercising their rights, provides rehabilitative case management services and education in the community and documents this.

General Experience and Training: Completion of the Recovery Support Specialist Certification Program required.

~ COPY OF REQUIRED RSS CERTIFICATION MUST BE FAXED OR MAILED IN WITH APPLICATION ~

Special Requirements: Incumbents in this class are required to have ability in Spanish oral and written communication. Incumbents in this class must possess and retain a current/valid Motor Vehicle Operator license. Incumbents in this class are required to travel.

*** Career Progression:** After completion of six (6) months of successful and satisfactory performance as a Recovery Support Specialist Trainee, an incumbent will be moved to the Recovery Support Specialist classification (*on the first pay period following the completion of the six (6) month requirement*).

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules.

To be considered for this position:

1. **DMHAS employees who are lateral transfer candidates** (example: Head Nurse applying to a Head Nurse posting) must submit a completed DMHAS Lateral Transfer Form. Lateral Transfer Request Forms received without a position number will not be processed
2. **DMHAS employees who are promotional/demotional candidates** must submit the State of Connecticut Application for Examination and Employment (CT-HR-12). The position number must be noted at the bottom of Page One of the State of Connecticut Application (CT-HR-12).
3. **All other applicants** must complete a State Employment Application for Examination and Employment (CT-HR-12). Resumes and Curriculum Vitae can be provided as supplemental information but will only be accepted if attached to a fully completed application.

Application Instructions: Interested and qualified candidates who meet the above requirements should submit a cover letter, a resume, and an Application for Employment to:

Ramona Sablón, Human Resources Specialist
Capitol Region Mental Health Center – Human Resources Division
500 Vine Street, Hartford, CT 06112
Fax: (860) 297-0931
E-Mail: crmhcrecruitment@ct.gov

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities. NP-6